

AGENDA ITEM 11

POLICY, FINANCE & ADMINISTRATION COMMITTEE

12 APRIL 2017

REPORT OF HEAD OF CENTRAL SERVICES

ITEMS FOR APPROVAL UNDER FINANCIAL PROCEDURE RULES

1.0 PURPOSE OF REPORT

- 1.1 The purpose of this report is to submit requests for approval of this Committee under Financial Procedure Rules and to provide information on amounts approved under delegated powers and to report the impact of these on the Council's reserves and balances.

2.0 RECOMMENDATIONS

It is recommended that:-

- 2.1 The virements approved under delegated powers (para. 3.1.1 refers) be noted;
- 2.2 The budget reductions approved under delegated powers (para. 4.1 refers) be noted;
- 2.3 The business case discussed in para 5.1 be approved and £340,000 be approved from capital receipts to fund the replacement of the Public Conveniences.

3.0 VIREMENTS

3.1 Delegated Authority

- 3.1.1 Since the last meeting the Head of Central Services has approved fifty-five requests for virement within the same service totalling £763,690 and twenty nine requests for virement between services totalling £361,790. More details of those requests in excess of £10,000 can be found in Appendix A.

4.0 BUDGET REDUCTIONS

- 4.1 The following items have been identified as surplus money in 2016-17 and have been approved as budget reductions under delegated authority:

Budget Head	Reason	Amount £
Policy, Finance & Admin C'tee		
Corporate and Democratic Core	Combined authority budget not required in 2016-17	5,120
Total		£5,120

5.0 CAPITAL PROGRAMME

- 5.1 The under mentioned schemes (business cases attached as Appendix B) are submitted for approval

Committee	Scheme	← Funding →		
		Amount	Year	Source
Community and Social Affairs Committee	Public Conveniences	£340,000	2017-18	Capital Receipts

At a meeting of the Community and Social Affairs Committee on the 24 January 2017 the business case for replacement of the Public Conveniences was approved and that a request be made to this committee for the required capital funding of £340,000 from Capital Receipts in line with the approved capital programme. Further detailed information on this capital scheme can be found in the business case attached as Appendix B.

6.0 POLICY AND CORPORATE IMPLICATIONS

- 6.1 Policy and corporate implications are considered for each new budget proposal as part of the Council's priority assessment process. The results of this are reported to members as part of the budget setting process.

7.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

- 7.1 The current level of balances and reserves are shown in Appendix C. There are no other financial and resource implications arising from this report. No allowance has been made at this stage for funding any forecast shortfall in the 2016/17 budget from the reserves.

8.0 LEGAL IMPLICATIONS/POWERS

- 8.1 Any legal implications arising from these movements in funds will have been addressed during the approval process.

9.0 COMMUNITY SAFETY

- 9.1 Individual budgets could have links to community safety issues. These are covered in any associated reports and financial forms that refer to these budgets as they progress through the decision making process. As community safety is a corporate priority this is considered as part of the priority assessment and budget setting process when considering individual budget proposals.

10.0 EQUALITIES

- 10.1 The equality issues of each specific budget are considered as they progress through the approval process.

11.0 RISKS

11.1 There will be risks associated with all budgets and these should be considered as part of the consideration of these individual budget proposals through the decision making process.

12.0 CLIMATE CHANGE

12.1 Individual budget heads could have climate change issues but these are considered individually as they progress through the approval process.

13.0 CONSULTATION

13.1 Any proposed adjustments to budgets are made in consultation with budget holders and the Management Team where appropriate.

14.0 WARDS AFFECTED

14.1 All wards are affected.

Contact Officer C Burgess, Senior Management Accountant

Date: 23rd March 2017

Appendices : Appendix A: Virements in Excess of £10k
Appendix B: Business Case Public Conveniences
Appendix C: Statement of Revenue and Capital Reserves

Background Papers: Committee Papers
Budget Reduction/Virements/Supplementary Estimate Forms

Reference : X: C'tee, Council & Sub-C'tees/PFA/2016-17/12-04-17/DG-Items for Approval